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**AUTHORIZATION FOR DISCLOSURE OF HEALTH INFORMATION**

I \_\_\_\_\_ hereby authorize and request:  
(Print name of patient or legal representative)

Name of Medical Records Information Custodian: \_\_\_\_\_

Fax: \_\_\_\_\_ Address: \_\_\_\_\_

To disclose medical information on: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
(Patient's Name)

(Kind and amount of information to be disclosed.)

\_\_\_\_\_  
\_\_\_\_\_

Please send them to:

**Physician and Surgeons Clinic of Pocatello**  
**Dr. David Shelley, MD**  
**1151 Hospital Way, Building D**  
**Pocatello, Idaho 83201**

**Phone (208) 239-8008 Fax (208) 782-2974**

This authorization for medical release remains in force until \_\_\_\_\_ .  
Expiration Date

\_\_\_\_\_  
Signature of Patient/Parent/Guardian/Responsible Party

\_\_\_\_\_  
Date

**PATIENT INFORMATION SHEET**

Date: \_\_\_\_\_ Current Physician: \_\_\_\_\_

**Patient Information**

Name: \_\_\_\_\_ aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa

(Mark One) Sex: Male Female Marital Status: Married Single Widowed

Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_  
Home Work Cell or Other

Birth Date: \_\_\_\_\_ Social Security#: \_\_\_\_\_

Employer: \_\_\_\_\_ Referred by: \_\_\_\_\_

Note: The responsible party or guardian is defined as the person of legal age, who is responsible for the payment of any services provided.

**Responsible Party/Guarantor Information**

Name of Responsible Party: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Social Security#: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_  
Home Work Cell or Other

**Medical Insurance Information**

Primary Insurance Company: \_\_\_\_\_ Group#: \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ Policy#: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Secondary Insurance Company: \_\_\_\_\_ Group#: \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ Policy#: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Medicaid#: \_\_\_\_\_ Medicare#: \_\_\_\_\_

**Assignment of Benefits**

**Medicare Assignment of Benefits**

I request that payment of authorized Medicare benefits be made either to me or on my behalf for any services furnished me by Physicians and Surgeons Clinic of Pocatello. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits of the benefits payable for related services.

I, **the undersigned**, as the patient (or authorized person), consent to any treatment and/or procedures rendered to me that may, under my judgment and instruction of the treating provider, be considered advisable or necessary. I understand that if any extensive medical procedure or surgery is to be performed, it will be fully explained to me, including the risks and alternatives, and my specific consent will be necessary. **I understand** that any ancillary services (x-rays, lab tests, etc.) that may be ordered by the provider while I am in the clinic are not included in my clinic bill and that I will be billed separately for these services. **I authorize** any holder of medical or other information about me to release this information to the Social Security Administration, Health Care Financing Administration, my insurance company or its intermediaries or carriers, or to this physician's office or my attorney or other doctor's office. While we assist with billing your insurance company, you are primarily responsible for determining what your insurance will cover, whether you require a referral, and/or the payment of your bill. I authorize direct payment of medical benefits to Bingham Memorial Hospital. I understand that I am financially responsible for all charges whether or not paid by said insurance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PATIENT MEDICAL HISTORY

Date: \_\_\_\_\_  
 Name: \_\_\_\_\_ Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 (Mark One) Gender: Male Female Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
 Referring Doctor: \_\_\_\_\_ Pharmacy: \_\_\_\_\_  
 Additional Doctor(s): \_\_\_\_\_  
 Reason for visit: \_\_\_\_\_  
 How has this affected your daily living? \_\_\_\_\_

### For Patients With Leg Problems

**Have you ever had:**

Unsightly Veins	Right Leg	Left Leg	Aches & Pain	Right Leg	Left Leg
Heavy/Tired Legs	Right Leg	Left Leg	Pain Level (0-10)	Right Leg	Left Leg
Itching	Right Leg	Left Leg	Ankle Swelling	Right Leg	Left Leg
Bleeding Vein	Right Leg	Left Leg	Dermatitis (Rash)	Right Leg	Left Leg
Restless Legs	Right Leg	Left Leg	Night Cramps	Right Leg	Left Leg
Discolored Skin	Right Leg	Left Leg	Burning	Right Leg	Left Leg
Ulcer (Open Sore)	Right Leg	Left Leg	Throbbing	Right Leg	Left Leg

Other: \_\_\_\_\_

**Do you have:**

Pain with walking	Yes	No	How far can you walk?	_____	(Blocks)
Bleeding disorder	Yes	No	Clotting disorder	Yes	No

**Conservative Therapy:**

Walking	Yes	No	Anti-Inflammatory	Yes	No
Elevation	Yes	No	Ice/Heat	Yes	No
Compression Stockings	Yes	No	How long?	_____	

Other: \_\_\_\_\_

**Previous Treatment:**

Laser/Radio Frequency	Yes	No	Angiograms	Yes	No
Scierotherapy	Yes	No	Stents	Yes	No
Vein Stripping	Yes	No			

Other: \_\_\_\_\_

### For Pelvic Pain Patients

**Do you have:**

Pelvic Pain	Yes	No	If yes: How long?	_____	
Pain Increase through the day	Yes	No	Pain with Intercourse	Yes	No
Heavy Bleeding	Yes	No	Frequent urination	Yes	No

### For All Patients

**Have you ever had:**

Blood clots	Yes	No	If yes: When & where:	_____
Blood Thinners	Yes	No	If yes: When & why:	_____
Imaging related to your visit	Yes	No	If yes: When & where:	_____

**Have you ever had:**

High Blood Pressure  
 Diabetes  
 Heart Disease  
 Heart Attack  
 Arthritis  
 Gout  
 Heart Murmur  
 Keloids/Scarring  
 Kidney Probs  
 Bladder Probs

Hepatitis  
 HIV/AIDS  
 Pacemaker  
 Glaucoma  
 Poor Circulation  
 Stroke  
 Artificial Joint(s)  
 Mitral Valve Probs  
 Asthma  
 Respiratory Probs

Thyroid Disease  
 Seizures  
 Depression  
 Pneumonia  
 Rheumatic Fever  
 Anemia  
 Hayfever  
 Allergies  
 Radiation Therapy  
 Chemotherapy

**Surgeries/Hospitalizations**

Date	Facility	Surgery

**Allergies to Medications:**

Please list: 1. \_\_\_\_\_ 4. \_\_\_\_\_  
 2. \_\_\_\_\_ 5. \_\_\_\_\_  
 3. \_\_\_\_\_ 6. \_\_\_\_\_

Are you allergic to Xylocaine, Tetracaine, or Lidovaine?      Yes      No

**Current Medications:**

Please list: 1. \_\_\_\_\_ 4. \_\_\_\_\_  
 2. \_\_\_\_\_ 5. \_\_\_\_\_  
 3. \_\_\_\_\_ 6. \_\_\_\_\_

**Social History**

Alcohol consumption # \_\_\_\_\_ per \_\_\_\_\_  
 Smoking/Tobacco use # \_\_\_\_\_ per \_\_\_\_\_

Married                      Yes              No  
 Children                    Yes              No              If yes, how many? \_\_\_\_\_ Age at first child: \_\_\_\_\_  
 Occupation: \_\_\_\_\_              Company: \_\_\_\_\_

**Ethnicity**

Caucasian                      African American                      Native American  
 Hispanic                      Asian                      Other

**Family History**

Maternal

Diabetes                      High Blood Pressure                      Cancer  
 Varicose Veins              Bleeding/Clot Probs                      Other: \_\_\_\_\_

Paternal

Diabetes                      High Blood Pressure                      Cancer  
 Varicose Veins              Bleeding/Clot Probs                      Other: \_\_\_\_\_

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## REVIEW OF SYSTEMS: Have you recently had any of these problems?

### Constitutional:

Fever  
Chills  
Fatigue  
Weight Loss  
Weight Gain  
Other: \_\_\_\_\_

### Skin:

Rash/Hives  
Suspicious Lesions  
Itching  
Jaundice (Yellow Skin)  
Tattoos  
Other: \_\_\_\_\_

### Eyes:

Loss of Vision  
Blurring of Vision  
Double Vision  
Glaucoma  
Corrective Lenses  
Other: \_\_\_\_\_

### Ear, Nose and Throat:

Sores in Mouth  
Nosebleeds  
Hoarseness  
Other: \_\_\_\_\_

### Cardiovascular:

Chest Pain  
Chest Pain with Exercise  
Irregular Heart Beat  
Palpitations  
Swelling of Feet  
Difficulty Breathing Lying Down  
Difficulty Breathing with Exercise  
Fainting  
Other: \_\_\_\_\_

### Respiratory:

Shortness of Breath  
Wheezing  
Asthma  
Coughing  
Spitting up Blood  
Other: \_\_\_\_\_

### Genitourinary:

Difficulty Urinating  
Frequent Urination  
Nocturnal Urination  
Dark Urination  
Other: \_\_\_\_\_

(Women Only)

Possibly Pregnant  
Missed Periods  
Heavy Periods  
Other: \_\_\_\_\_

### Musculoskeletal:

Joint Pain  
Back Pain  
Arthritis  
Fibromyalgia  
Gout  
Other: \_\_\_\_\_

### Neurologic:

Dizziness  
Fainting  
Seizures  
Headaches  
Paralysis  
Other: \_\_\_\_\_

### Psychiatric

Anxiety  
Depression  
Difficulty Sleeping  
Abnormal Stress  
Panic Attacks  
Suicidal Thoughts  
Therapy or Counseling  
Other: \_\_\_\_\_

### Endocrine:

Heat Intolerance  
Cold Intolerance  
Excessive Thirst  
Other: \_\_\_\_\_

### Hemolymphatic:

Easy Bruising  
Prolonged Bleeding  
Immunologic:  
Persistent Infections  
HIV Exposure  
Other: \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT  
OF NOTICE OF PRIVACY PRACTICES**

I acknowledge that I was provided a copy of the Notice of Privacy Practices and that I have read (or had the opportunity to read if I so choose) and understood the information.

_____	_____
Patient Name (Print)	Date
_____	_____
Patient/Representative Signature	Relationship to Patient
_____	
Witness	

THIS NOTICE DESCRIBES HOW PROTECTED MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GAIN ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

1. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices is permitted to make uses and disclosures of protected health information for treatment, payment and health care operations, as described in the following examples:
  - a. Treatment – ie. X-ray's, laboratory testing, surgeries.
  - b. For payment – ie. Charges to Insurance Companies, co-payments, Medicare/Medicaid.
  - c. For health care operations – ie. Health Information Management, Information Systems.
2. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices is permitted or required, under specific circumstances, to use or disclose protected health information without the individual's written authorization. [If a use or disclosure for any purpose prescribed in the Privacy Regulation is prohibited or materially limited by other applicable State law, the description of such use or disclosure must reflect the more stringent law.]
3. Other uses and disclosures will be made only with the Individual's written authorization, and the individual may revoke such authorization.
4. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices intends to engage in one or more of the following activities:
  - a. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices may contact the individual to provide appointment reminders or information about treatment alternatives or other health-related benefits and services that may be of interest to the individual or patient.
  - b. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices may contact the individual/patient to raise funds for Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices; or
  - c. A group health plan, or a health insurance issuer or HMO with respect to a group health plan, may disclose protected health information to the sponsor of the plan.
5. The Individual has the following rights regarding protected health information:
  - a. The right to request restrictions on certain uses and disclosures of protected health information. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices is not required to agree to a requested restriction, however.
  - b. The right to receive confidential communications of protected health information, as applicable.
  - c. The right to inspect and copy protected health information, as provided in the Privacy Regulation.
  - d. The right to amend protected health information, as provided in the Privacy Regulation.
  - e. The right to receive an accounting of disclosures of protected health information.
  - f. The right to obtain a paper copy of the Notice from the covered entity upon request. This right extends to an individual who has agreed to receive the Notice electronically.
6. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices is required by law to maintain the privacy of protected health information and to provide individuals with notice of its legal duties and Privacy practices with respect to protected health information.
7. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices is required to abide by the terms of the Notice currently in effect.
8. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices reserves the right to change the terms of this Notice. The new Notice provisions will be effective for all protected health information that it maintains.
9. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices will provide individuals or patients with a revised Notice by posting the new notice, and replacing with an updated notice and also being distributed to the patient at time of admission.
10. Individuals may complain to Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices and to the Secretary of the Department of Health and Human Services, without fear of retaliation by the organization, if they believe their privacy rights have been violated. A brief description of how the individual may file a complaint follows: There are two ways that the complaint could be filed:
  - a. The first option being the patient or individual may contact the Privacy Officer listed in number 11.
  - b. The second option is for the patient or individual to request a grievance form which may be obtained from any admissions personnel. The grievance form may then be returned to the admissions personnel or mailed to Bingham Memorial Hospital at the address provided in number 11.
11. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices contact person for matters relating to complaints is:
  - a. Tina Cobia, Privacy Officer (208) 785-3850  
98 Poplar Street, Blackfoot, ID 83221
  - b. Linda Valentine, (208) 785-3804  
98 Poplar Street, Blackfoot, ID 83221
12. This Notice is first in effect on April 14, 2003. The effective date must not be earlier than the date on which the Notice is printed or otherwise published.
13. Bingham Memorial Hospital, Skilled Nursing and Rehabilitation Center, Idaho Physicians Clinic, and Physicians Offices elects to limit the uses or disclosures that it is permitted to make, as according to policy.